

# Budget Advisory Task Force

Meeting Notes November 8, 2022

## In Attendance:

Erica Coghill, Mike Cross, Laura Bailey, Darlene Fulfs, Angie Hansen, Mikaela Harrington, Crystal Henderson, Kari Henderson-Burke, Scott Hodgson, Nanci Johnson, Matt Jurick, Michael Kingman, Michelle Kinney, Jason Klein, Alyson Kleinman, Britt Kleinman, Lamar Lindsay, Mark McDougall, Verlaine Meyers, Virginia Muniz, Courtney Normand, Erica Rose, Marc Rosson, Gary Sabol, Chad Schmidt, Chrys Sweeting, Jamie Wilson and Gina Zeutenhorst.

## Welcome:

Superintendent Sweeting welcomed the group.

## Introductions:

Each member introduced themselves and shared information about their connection to Arlington.

## Why Are We Here?

The Task Force Charter was provided to each member. The purpose, scope of work and authority level of the Task Force was reviewed.

## Our Process:

The process of our work together was reviewed by the Executive Director of Financial Services which included to:

- Learn about school district funds
- Learn about timing of budget development
- Learn more about funding challenges
- Review enrollment and staffing projections
- Help identify priorities
- Provide feedback to the Superintendent to help inform decision making

Information was shared about vision-aligned budgeting, the district Strategic Plan and district values.

## District Funds:

Information was shared about the 5 different funding categories:

1. General Fund
2. Associated Student Body Fund (ASB)
3. Debt Service Fund
4. Capital Projects Fund
5. Transportation Vehicle Fund

Information was shared about where district funding comes from and about General Fund revenue.

**General Fund:**

Information was provided and discussion took place regarding General Fund revenues including:

- Ways the money is distributed
- Ways the money is used

Information was provided and discussion took place regarding General Fund expenditures. Identifying what we spend the money on was shared.

**Financial Health of the District:**

The district Fund Balance is an important indicator of financial health. Information was shared comparing Fund Balance trends for four years, which showed similar trends throughout the months compared to each year. However, each year the trend line threshold is lower than the previous year.

Financial positives from 2021-22 were shared and discussed. ESSER spending plan was reviewed and discussed.

Financial challenges for 2023-24 were shared and discussed. A four-year budget summary was reviewed.

Awareness of the “Big Picture” was shared, including the temporary utilization of fund balance during the 2022-23 school year to sustain operations and instructional programs rather than formal reduction in staff, even though expenditures would exceed revenues.

**Closing**

Next meeting: Tuesday, December 6th at 6:00 pm.