

Arlington School District No. 16
Job Description

JOB TITLE: Sound Technician – Performing Arts Center

CLASSIFICATION:	Classified
LOCATION:	Byrnes Performing Arts Center
REPORTS TO:	BPAC Coordinator
HOURS:	Varies
SALARY:	Per PSE Schedule A

SUMMARY: This position arranges and operates sound equipment in the Byrnes Performing Arts Center. This is an on-call position on an as needed basis.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Set up, test and operate sound/audio equipment
- Operates and controls the sound control system
- Assisting with maintenance, operation of power distribution systems during a performance
- Meets with users to determine equipment and specifications needed
- Ensures and monitors that sound equipment is in compliance with fire and safety regulations
- Advises users of safety precautions as needed
- Maintains inventory of equipment and supplies
- Other duties may be assigned

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to maintain positive and effective relationships with students, district staff and a variety of others from diverse backgrounds
- Knowledge of technical equipment operation in a theater or auditorium setting
- Skill in oral and written communications
- Ability to troubleshoot audio-visual equipment problems
- Ability to use necessary equipment or tools
- Ability to provide instruction and demonstrate techniques

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

High school diploma or equivalent, experience in the operation and use of lighting, sound and stage equipment for a performance or theater group.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid Washington State driver's license

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively to administration, staff and the community.

MATHEMATICAL SKILLS:

Ability to apply concepts of basic mathematics.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete and abstract variables. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk, stand, and use the hands to handle, finger, or feel objects, tools, or controls. The employee may occasionally exert, carry or lift up to 30 pounds. Successful performance requires specific vision abilities that include close vision to focus on a computer screen for extended periods.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is typically performed at the Byrnes Performing Arts Center. The employee is typically required to lift and move heavy and awkward objects up to 30 pounds; work at heights from air lift and catwalk; crouch, crawl, bend or kneel to fix lighting equipment; be exposed to high intensity heat.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

June 2018