

Arlington School District No. 16
Job Description

JOB TITLE: Occupational/Physical Therapist Assistant

CLASSIFICATION:	Classified
LOCATION:	District
REPORTS TO:	Director of Special Programs
HOURS:	Varies
SALARY:	Per PSE Schedule A

SUMMARY: The Occupational/Physical Therapist Assistant will be working under the supervision of a licensed Occupational/Physical Therapist to provide therapy to meet provisions for the IEP.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Assist the Occupational/Physical Therapist in providing therapy to meet provisions for the IEP
- Promote and practice professional growth and development
- Observe strict confidentiality regarding student and personnel information
- Other duties may be assigned

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

EDUCATION and/or EXPERIENCE:

Appropriate education and credential for Occupational/Physical Therapist Assistant and experience with special needs students.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid Washington State driver's license
First Aid/CPR card
Occupational/Physical Assistant credential
Crisis Prevention Intervention (CPI) may be required

LANGUAGE SKILLS:

Ability to read, interpret, and follow instructions in written and oral forms. Ability to write reports and procedures. Ability to effectively present information and respond to questions from staff, students and parents.

MATHEMATICAL SKILLS:

Ability to calculate figures and amounts, such as discounts, proportions, percentages and totals and to apply concepts of basic mathematics.

REASONING ABILITY:

Ability to solve practical or complex problems and deal with a variety of concrete and abstract variables. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS AND ABILITIES:

- Knowledge and skill in areas of study including anatomy, physiological processes, normal and atypical growth and development
- Ability to work effectively as a member of the special programs team
- Ability to communicate a positive image of the employer through professional and personal avenues

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to walk, stand, and use the hands to handle, finger, or feel objects, tools, or controls. Will reach with hands and arms, stoop, kneel or crouch. Successful performance requires specific vision abilities that include close vision, distance vision, peripheral vision, and the ability to adjust focus. The employee must frequently lift and/or move up to 35 pounds.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Typically, the noise level in the work environment is moderate. The employee has direct responsibility for the safety and well-being of others.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.

June 2018